



Cambridgeshire
County Council

APPLYING FOR A SECONDARY SCHOOL PLACE

Welcome and thank you for joining.
Please mute your microphones on arrival.

APPLYING FOR SECONDARY SCHOOL

A summary of key points for parents who are making an application for their child to go into Year 7 of secondary school in September 2025.

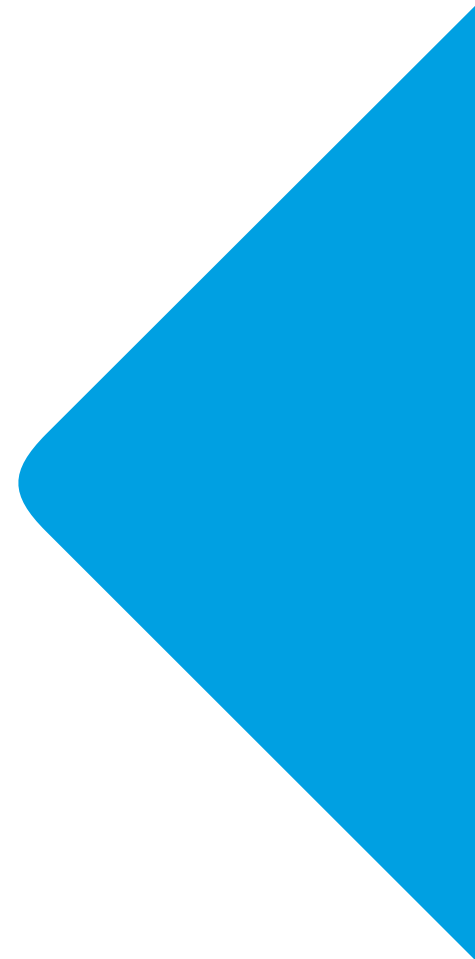
For full information visit www.cambridgeshire.gov.uk/admissions - Secondary Admissions

If your child has an Education Health and Care Plan (EHCP) for special educational needs, you should not follow this information. Please contact the Statutory Assessment Team (SAT)

for details ☎ 01480 372 600 ✉ SAT@cambridgeshire.gov.uk

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How to apply and important dates



Secondary Admissions

Applying for secondary school
(year 7)

- ✓ If you live in Cambridgeshire, submit your application to Cambridgeshire County Council, even if you are applying for a school in another area
- ✓ Visit www.cambridgeshire.gov.uk/admissions for full information on secondary admissions
- ✓ Apply online via the Citizen Portal – *access from the website*

Apply by the National Closing Date

31st October 2024

How to apply *(continued)*

- ✓ **Some schools require you to complete a Supplementary Information Form (SIF) – in Cambridgeshire the only secondary school that currently has a SIF is St Bede’s Inter Church School – submit to the school by 31st October 2024**
- ✓ **Moving house in Cambridgeshire? Apply by the closing date (31st October 2024) and submit proof of your new address before 29th November 2024 for it to be used when your child’s school place is allocated**

Apply on time to stand the best chance of getting a place at the school you want

Important Dates

**11th September
2024**

Secondary
applications open

31st October 2024

Secondary
applications close

29th November 2024

Deadline to provide
proof of address

3rd March 2025

Offer day

Choosing your school preferences

- You can apply for up to 3 schools and list these in preference order.
- Know your catchment school, check My Cambridgeshire website – <https://maps.cambridgeshire.gov.uk/>
- Include your catchment school as a preference, for transport reasons
- View our online Directory on the website – this includes details of each secondary school, their Published Admission Number and Oversubscription Criteria



Choosing your school preferences

(Continued)



Cambridgeshire
County Council

- Research your choices of school by looking at allocation data for past years, school inspection results and performance data
- Be realistic about how likely you are to get a place
- Consider travel and how your child will get to school
- Make up your own mind: do not rely on other people's opinions

Naming a school as first preference, naming only one school, or naming the same school three times does not increase your chance of getting a place

Secondary School Open Days



Abbey College, Ramsey	Thursday 3rd October
Bassingbourn Village College	Thursday 26th September
Bottisham Village College	Thursday 3rd October
Cambourne Village College	Wednesday 2nd October
Chesterton Community College	Thursday 3rd October
Coleridge Community College	Thursday 3rd October
Comberton Village College	Thursday 3rd October
Cottenham Village College	Thursday 3rd October
Cromwell Community College	Thursday 24th October
Ely College	Tuesday 24th September
Ernulf Academy	Thursday 3rd October
Hinchingbrooke School	Thursday 10th October
Impington Village College	Tuesday 22nd October
Linton Village College	Thursday 26th September
Longsands Academy	Wednesday 9th October
Melbourn Village College	Thursday 3rd October
Neale-Wade Academy	Wednesday 16th October

North Cambridge Academy	Tuesday 15th October
Northstowe Secondary College	Thursday 10th October
Parkside Community College	Thursday 10th October
Sawston Village College	Thursday 3rd October
Sawtry Village Academy	Thursday 3rd October
Sir Harry Smith Community College	Tuesday 8th October
Soham Village College	Thursday 26th September
St Bede's Inter-Church School	Wednesday 16th October
St Ivo Academy	Thursday 3rd October
St Peter's School	Thursday 26th September
Swavesey Village College	Thursday 26th September
The Netherhall School	Thursday 3rd October
The Wisbech Academy	Thursday 26th September
Thomas Clarkson Academy	Thursday 26th September
Trumpington Community College	Wednesday 2nd October
Vista Littleport Academy	Thursday 3rd October
Witchford Village College	Thursday 19th September

How places are allocated

1. Each school has a Published Admission Number (PAN) – this is the maximum number of pupils that can be admitted each year.

The PAN is the number of places that are available at the school.

2. Each school has Oversubscription Criteria – this is the order in which places are given out if there are more applications than places available.

Different schools have different criteria.

3. All preferences are treated equally – you have the same chance of a place whether you name a school first, second or third preference.

Schools do not know the order you have ranked them or which other schools you have applied for.

How places are allocated

(continued)

4. Your child will be considered for all your preferred schools and will be offered a place at your highest possible preference

5. If it is not possible to offer a place at a school of your choice your child will be offered a place at the next nearest school with spaces – this might be your catchment school if there are places available

6. For every school where they are refused a place, your child will be added to the school's waiting list until 31st December 2025.

Offer Day

National Offer Date – 3rd March 2025

It is important to accept your school offer

Details of how to accept your offer will be included in the email/letter sent to you

Accepting your offer will not lessen your chance of getting a place from a waiting list

How to appeal

- You can find information on the appeals process here: [School admission appeals | Cambridgeshire County Council](#)
- You can appeal for any school where your child has been placed on the waiting list. Submit your appeal application by 28th March 2025.
- Still accept the place you have been offered even if you appeal – this will not lessen your chances of being successful with your appeal.

Making your appeal application

Please make your appeal by completing the following online form:

[Click to Appeal](#)

Home to school travel assistance



Parents are responsible for arranging their child's travel to and from school.



In some circumstances, your child may be eligible for free travel assistance
see the website for more information

To qualify, your child must meet all the following criteria:

- Live within the area where Cambridgeshire is the local council
- Be registered at their designated school
- Live more than 3 miles (secondary) from their school
- Be able to complete the journey in less than 1 hour 15 minutes (secondary)

Who to contact for more help

School Admissions Team

 **0345 045 1370**

 **admissions@cambridgeshire.gov.uk**

 **www.cambridgeshire.gov.uk/admissions**

Parents' School Preference Adviser

 **01223 699033**

 **choosingaschool@cambridgeshire.gov.uk**

 **www.cambridgeshire.gov.uk/admissions
select 'Support with choosing a School'**

Any questions?

